

**Town of Sunset Beach
Council Meeting
April 18, 2017**

MINUTES

Members Present: Mayor Robert Forrester, Mayor Pro-Tem Carol Scott, Councilman Peter Larkin, Councilman Mark Benton; Councilman Rich Cerrato and Councilman John Corbett

Members absent: None

Attorney & Staff Present: Susan Parker, Town Administrator; Kevin Dempsey, Fire Chief; Richard Childres, Deputy Fire Chief; Dustin Graham, Public Works Department Director; Bonnie Bray, Finance Director; Joe Smith, Interim Police Chief; Hiram Marziano, Planning Director; Cindi Stephenson, Public Works Administrative Assistant and Lisa Anglin, Town Clerk

Mayor Forrester called the Meeting to order at 9:00 am and the Pledge of Allegiance was recited by those in attendance.

Draft Agenda Review and Approval

The Agenda was amended to add Old Business Item 6b - Re-schedule Budget Workshop Dates.

MAYOR PRO-TEM SCOTT MADE A MOTION TO APPROVE THE AGENDA AS AMENDED. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Closed Session

COUNCILMAN LARKIN MADE A MOTION TO GO INTO CLOSED SESSION PURSUANT TO NCGS 143-318.11 (a) (3) TO CONSULT WITH THE TOWN ATTORNEY IN ORDER TO PRESERVE THE ATTORNEY-CLIENT PRIVILEGE BETWEEN THE ATTORNEY AND THE COUNCIL, WHICH PRIVILEGE IS HEREBY ACKNOWLEDGED; TO RECEIVE LEGAL UPDATES CONCERNING PENDING LITIGATION WITH THE JAGUAR'S LAIR BOND COMPANY AND THE ISLAND WEST END PROPERTY. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY A UNANIMOUS VOTE.

The Council met in Closed Session for approximately 30 minutes.

MAYOR PRO-TEM SCOTT MADE A MOTION TO RECONVENE OPEN SESSION. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY A UNANIMOUS VOTE.

Mayor Forrester advised that no action is needed as a result of the Closed Session.

2015/2016 Audit Presentation – Greg Adams, Thompson, Price, Scott, Adams & Co, PA

Mr. Adams presented the 2015/2016 Audit to the Council and answered related questions. The Town was issued a clean audit and the Audit was approved by the Local Government Commission (LGC). The Town remains in excellent financial conditions.

Public Comments on Agenda Items Only

None heard.

Old Business

ERC Rules of Procedures

The Council reviewed the proposed ERC Rules of Procedures provided.

COUNCILMAN LARKIN MADE A MOTION TO APPROVE THE ERC RULES OF PROCEDURES AS FOLLOWS:

The Environmental Resource Committee (ERC) is not an independent body, but is appointed by and subject to the direction and control of the Town Council.

If the ERC believes that there is an issue which has an environmental impact on the Town of Sunset Beach, in addition to those topics specifically assigned by Town Council, the ERC may bring this issue to the attention of Council and seek direction from Council before proceeding as to whether and how the issue should be pursued.

All communications from or by the Committee shall be exclusively to the Town Council.

MAYOR FORRESTER CALLED FOR A VOTE. MAYOR PRO-TEM SCOTT, COUNCILMAN LARKIN AND COUNCILMAN CORBETT VOTED YES. COUNCILMAN BENTON AND COUNCILMAN CERRATO VOTED NO. THE MOTION CARRIED BY MAJORITY VOTE.

Budget Workshops Schedule

Due to unforeseen conflicts, the Budget Sessions scheduled for May 2nd, 3rd and 4th were rescheduled to April 26th, 29th and May 4th. All Sessions were held in the Town Hall Council Chambers and began at 9:00 am.

New Business

Draft 2017/2018 Budget Presentation

Bonnie Bray, Finance Director, presented the Draft 2017/2018 Budget packet to the Council and provided a brief overview of the proposed \$5,982,600 budget including a 3% Merit increase and a proposed 5-year Capital Improvements Plan.

Draft CAMA Land Use Plan Update Review

The Council reviewed the Draft CAMA Land Use Plan Update with Wes MacLeod, Cape Fear Council of Governments Planner who assisted the Planning Board with the update. The Council discussed specific areas of questions and made various amendments throughout the Draft. An edited draft will be provided to the Council in advance of the next Meeting which has not been scheduled as of yet. An edited draft is available in the Town Clerks office.

New Business (Cont.)

Review upcoming Agenda Items and Identify New Agenda Items for May 1, 2017 Meeting

The Council reviewed the Disposition of Directives and made the following amendments:

1. Added to the May 1, 2017 Agenda:
 - Dredging Conflict of Interest
 - Consideration of Approval for Electric Vehicle Charging Station Placement
2. Moved to the June 20, 2017 Agenda:
 - Update on Main Street Sidewalk Engineering
 - Island Parking Study Proposal/Results
 - Consideration of Approval of the Proposed 12' Access Easement for Twin Lakes Restaurant

Public Comments

None heard.

Adjournment

COUNCILMAN BENTON MADE A MOTION TO ADJOURN THE APRIL 18, 2017 COUNCIL MEETING. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY A UNANIMOUS VOTE.

Town of Sunset Beach

Robert Forrester, Mayor

Submitted by:

Lisa Anglin, Town Clerk